

JOB PROFILE

Centre for Public Policy Research: CPPR is a research organisation based in Kochi. CPPR works in areas such as research promotion, knowledge dissemination and capacity building. It has a talent pool from various parts of the country, who are experienced in handling socio-economic research projects. CPPR has always believed in engaging the right individuals for its initiatives and efforts in the area of public policy. We therefore welcome people, who have a penchant for public policy and display unique skill sets and managerial capacities to work with CPPR.

Job Title	Senior Research Associate
Department	Research
Location	Kochi
Level	-
Salary	As per Industry standards
Contract	-
Reporting Line	Director – Research and Projects

Key Responsibilities

- Assist the Centre Manager in completion of all research and programmatic activities
- Generate content and ideate projects and research initiatives within CPPR
- Assist the Centre Manager in guiding and evaluating Research Associates
- Set parameters for the Research Associate in both primary data, through on the ground research, and secondary data
- Evaluate literature study
- Evaluate preliminary data analysis
- Assist in preparing final recommendations
- Assist the Centre Manager in preparing project proposals
- Overall responsibility for meeting reporting deadlines set by the Centre Manager

Qualifications, Skills and Experience

- Ph D with minimum three years of experience/Postgraduate in economics or social sciences with minimum four years of experience in research/Graduate with minimum six years of experience
- Experienced in managing major research projects
- Fluent in English (fluency in Malayalam will be an added advantage)
- Computer proficient in Word, Excel, Outlook and the Internet
- Knowledge of statistical tools such as SPSS, STATA etc
- Interested in interacting with people and good networking skills
- Good analytical and organisational skills
- Proactive problem solver with demonstrated ability to work independently as well as in a team environment
- Organised, able to multi task, high level of attention to detail
- Excellent follow-up skills is a must